

Trumpet Studio Policies
Dr. Mark Ponzo
2009 - 2010

Requirements

Each Semester of study, all Trumpet Majors are required;

- To audition and participate in a large ensemble
- To attend Solo Class (each week)
- To perform in Brass Convocation (at least once each semester)
- To perform a brass jury (every semester except when performing a required recital)
- To attend Warm-up class twice each week
- To attend all faculty recitals/performances, guest artist performances/classes and recitals given by majors in the studio

Grading

Lesson Grades will be based on the following;

- Preparedness and improvement in lessons (70%)
- Brass Juries (30%)
- Performance in Solo Class and Brass Convocation
- Attendance

Grades

A = 90-100, B = 80-89, C = 70-79, D = 60-69 and F = 59 and below

A = Superior (A student who is always prepared, performs at an outstanding level and maintains a professional attitude at all times. A leader in the studio.)

B = Above Average (A student who is well prepared and performs at a high level.)

C = Average (A student who is prepared but not at a high performance level.)

D = Below Average – not a passing grade in the School of Music (A student who does not demonstrate an acceptable performance level.)

F = Failing

Attendance

An un-excused absence from a lesson will lower the grade by 8 points
An un-excused absence from Solo Class will lower the grade by 4 points
An un-excused absence from Warm-up class will lower the grade by 1/2 point
An un-excused absence from a required event will lower the grade by 2 points
Bonus points may be accumulated by attending extra Warm-up classes (1/2 point per attendance)
Conflicts (when communicated in advance) will be rescheduled if possible
Excused absences will be accepted/denied on a case by case basis
Any conflict with a required attendance communicated after the fact is considered un-excused

Required Materials

All Trumpet Majors are required to own the outlined materials and follow the studio syllabus

Lesson Policies

Each lesson will be graded.

If you anticipate a lesson conflict, find another member of the studio and switch lesson times.

If you miss a lesson for any reason, we will double up the assignment the following week. This means that you will be responsible for both the missed lesson assignment and the new lesson assignment.

You must have all of your assignment materials at your lesson. If you do not bring your materials, you will not receive credit for that part of the assignment.

You must own printed/published copies of your lesson/jury materials. Duplicated copies will not be accepted.

You are responsible to follow all of the posted information (on my door) regarding the studio.

Performances in Solo Class and Brass Convocation will be graded.

Any request for an excused absence is that for singular event. Each excused absence must be requested separately.

No more than two excused lessons will be accepted for lessons per semester – exceptions must be supported by a physician's documentation.

Requests for an incomplete in lessons will be handled on a case by case basis and require a physician's documentation.